



**COMMUNITY ASSOCIATION FINANCIAL SERVICES**  
P.O. Box 2805 ~ PALM SPRINGS, CALIFORNIA 92263  
**DIRECT DEBIT AUTHORIZATION FORM**

**The bank from which funds are withdrawn MUST operate within the United States Federal Reserve banking system.**

**Exact name(s) on the bank account:** \_\_\_\_\_

**Bank Name:** \_\_\_\_\_

**Routing/ABA Number (9 digits):** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Homeowners Association Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Effective date to start ACH Payment:** \_\_\_\_\_

**The payment will be debited from the selected account on or after the 10<sup>th</sup> of the month.**

**In order to process your request, a **VOIDED CHECK** must be attached to this form.  
(A deposit slip is insufficient.)**

Notice to account holder: The bank, The HOA, and its designated agent, CAFS, reserves the right to terminate this automatic payment option upon written notice.

I (we) authorize Community Association Financial Services to charge the above bank account for periodic assessments. Community Association Financial Services may continue to charge the above account until written notice of cancellation is received.

AUTHORIZED SIGNATURE/DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE/DATE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_